

*PBH Career Services
Preferred Employment Services*

725 Airport Rd. Lakewood, NJ 08701 • 732-367-5439 • FAX 732-367-8242

REFERRAL SOURCE AGREEMENT

This agreement has been prepared for professionals who are considering referring consumers to Preferred Employment Services for Supported Employment (SE).

The consumer must meet the criteria below to be eligible for our services:

- 1. In treatment for severe and persistent mental illness (Axis I diagnosis).**
- 2. Difficulty choosing, getting and keeping a job due to mental health symptoms.**
- 3. Have a desire to work and receive support by our staff.**
- 4. Reside in Ocean County.**

When we receive a completed referral, we will contact consumer within 2 weeks to schedule an intake appointment. If accepted, the consumer will attend Job Prep that consists of 6-8 workshops that will give us an opportunity for assessment. Upon completion, a service plan will be implemented for job development. The service plan is comprised of the consumer's employment preferences, and interests.

Clinical and case management responsibility will remain with the referral source for the duration of program participation from the consumer. If for any reason the consumer is changing his/her Doctor, Therapist or Case Manager, please notify.

REFERRAL SOURCE INFORMATION

Name/Position _____

Agency/Address _____

Work Phone _____ Fax _____

Signature _____ Date _____

When returning this form please include a recent Psychiatric Evaluation

Recent copy of Social Security Award Letter

Please forward this referral to:

Preferred Career Services
Supported Employment
725 Airport Road
PO Box 2036
Lakewood, New Jersey 08701
Phone- 732-367-5439

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Provider Authorization for Supported Employment (SE)

Consumer Name: _____ DOB: _____

Address: _____ City _____

State: _____ Zip: _____ Telephone _____

Social Security # _____

Diagnosis:

DSM Code:

Medications:

Psychiatric Hospitalizations: _____

What are the motivating factors the consumer has demonstrated in wanting to work?

Can the consumer find/keep a job without assistance? What could SE provide that the consumer would need in order to be successful at work?

Current Mental Status:

Under the stresses of employment, what symptoms might occur?

How have the symptoms affected their ability to work successfully?

Signs of Decompensation:

Additional information that may be helpful for consideration:

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Psychiatrist's Signature

Case Manager/Clinician

Date